



# Webinar

*Applying for your immigration documents*

**New students**



ÉCOLE DE  
TECHNOLOGIE  
SUPÉRIEURE  
Université du Québec

# RESOURCES FOR YOU

**Élie-Anne Goodhue | Romy Schlegel | Alison Threatt**  
International Student Advisors

## Office of International Relations

- [international@etsmtl.ca](mailto:international@etsmtl.ca)
- [Facebook des étudiants internationaux](#)
- [Make an online or in-person appointment](#)
- ÉTS website– [Immigration](#)

**Ministère de l'Immigration, de la Francisation et de l'Intégration (MIFI)**

1-877-864-9191

8 AM to 4:30 PM

**Immigration, Refugees and Citizenship Canada (IRCC)**

1-888-242-2100 (from within Canada)

8 AM to 4 PM

[IRCC webform](#)



# CONTENT OF THE PRESENTATION

- ◆ **Resources**
- ◆ **Quick ÉTS overview**
  - Admissions letter
  - MonÉTS portal
- ◆ **Applying for your official documents**
  - Passport
  - CAQ
  - Study permit
  - Visa or eTA
  - Biometrics
  - Medical exam
- ◆ **Planning your arrival to Canada**
- ◆ **Deferring your admission**



# RESOURCES

## ◆ Newsletters from the Office of International Relations

- *Immigration*
- *Cost and financing your studies*
- *Course registration*
- *Practical information: insurance, housing*
- *Orientation activities*

## ◆ ÉTS website

- [Immigration – Before your studies](#)
- [Planning your budget and arrival](#)
- [Insurance and health care](#)
- [Information for new students](#)

## ◆ MonÉTS portal

- Admissions letter
- Proof of registration/tuition bill
- Immigration and insurance reminders



# YOUR ADMISSIONS LETTER

- Available via the Omnivox platform
- Contains your access codes to activate your MonÉTS portal

The admissions letter with ÉTS' designated learning institution (DLI) number is the only official document issued by ÉTS. You need to use this letter for your immigration procedures.

- *Tuition fees:* Your tuition fees are NOT listed in the admissions letter. ÉTS does not issue official documents confirming tuition fees as they are subject to change. Please refer to the [ÉTS website](#) for tuition costs.
- *Length of your studies:* The length of your program is indicated in your admissions letter (in years for undergraduate students; with start and ending sessions for grad students). For exact dates, please see the [academic calendar](#).
- If you have questions about your admission (conditions or otherwise), please write to [admission@etsmtl.ca](mailto:admission@etsmtl.ca).



Le génie pour l'industrie  
Numéro d'EED : O19359201210

## Décision d'admission

26 mars 2021

Programme demandé: Maîtrise avec projet - Concentration Gestion des infrastructures urbaines (309N)  
Session de début: Automne 2021  
Dernière session pour compléter votre programme: Été 2023  
Régime d'études: Temps plein, 2e cycle  
Code permanent de l'ÉTS: [REDACTED] Code universel ÉTS: [REDACTED]  
Votre adresse courriel ÉTS: [REDACTED]

Décision d'admission: **Admis sans condition**

Il nous fait plaisir de vous informer que votre demande d'admission dans le programme mentionné ci-dessus a été acceptée et que vous êtes admis(e) sans condition.

Dès votre arrivée à Montréal, vous devrez passer au Bureau de la registraire pour présenter vos documents officiels (passeport, permis d'études et CAQ). Vous devrez aussi payer la prime d'assurance maladie pour étudiants étrangers de l'ÉTS ou encore nous transmettre votre preuve d'affiliation à la RAMQ à [assurances.etrangers@etsmtl.ca](mailto:assurances.etrangers@etsmtl.ca). Notez que l'ÉTS n'offre aucun programme entièrement à distance. Votre présence sur le campus sera essentielle pour poursuivre vos activités d'enseignement et terminer votre programme d'études, et ce, dès la réouverture des frontières canadiennes et que les règles de santé publique le permettront.

Vous pouvez dès maintenant créer votre compte étudiant afin d'accéder au portail MonÉTS, en suivant **les instructions ci-dessous**.

Cette offre d'admission n'est valable que si elle est suivie d'une inscription à la session Automne 2021. Nous vous félicitons de votre choix et nous vous souhaitons beaucoup de succès dans vos études.

La registraire,

A handwritten signature in black ink, appearing to read 'Sandra Lacroix'.

Sandra Lacroix, CPA, CGA, M. Fisc.

# THE MonÉTS PORTAL

- Admissions letter
- Proof of registration/tuition bill
- Reminder checklist for immigration and insurance
- Forms
- Calendar for courses and other activities
- Links for your course syllabi, Moodle, etc.
- Etc. ...

The screenshot displays the MonÉTS Portal interface. On the left is a dark sidebar menu with the following items: **Mon ÉTS**, **Tableau de bord**, **Mon dossier**, **Mon admission**, **Mes documents**, **Frais financiers**, **Cérémonies**, **Formulaires**, **Actualités**, **AguETS**, **GUS Soutien TI**, **FAQ**, and **Outils - Télétravail**.

The main content area is divided into several sections:

- Notifications:** A notification from Cheminot dated 2021-03-23 stating: "Votre facture est prête, veuillez consulter la section Mes documents du portail."
- Accès rapide:** A section with links to **Office 365**, **Messagerie**, **Signets**, **Cheminot**, and **Moodle**, each with a brief description of the service.
- Cours:** A table showing course information for the session "Été 2021".
- Courriels:** A section indicating that for reasons of confidentiality, it is impossible to view the emails.
- Mon calendrier:** A calendar for the period from March 28 to April 3, 2021, with various events and reminders.

	Cours Groupe	Cote	Liens
+	ATE800-01		Moodle Signets Plan
+	MGL801-02		Moodle Signets Plan
+	MGL869-01		Moodle Signets Plan

# REMINDER – *ADMISSION* VERSUS *REGISTRATION*

Being ***admitted*** means that you meet the criteria to study in a specific program. Students can be admitted unconditionally, or with conditions. If there are conditions associated with your admission, they will be indicated in your admissions letter.

**Questions?** Write to [admission@etsmtl.ca](mailto:admission@etsmtl.ca)

***Registration*** refers to your enrollment in courses. Course registration takes place each session during a specific period as indicated in the academic calendar. For each session in which you are registered, you will have a tuition bill.

**Questions?** Visit our [webpage](#).

## GRADUATE PROGRAMS REGISTRATION

It is now time to select your courses.

MAKE MY SCHEDULE

See the sections below for answers to your questions.



How to use ChemiNot



How to register for courses



Taking courses at other institutions



UQAM French courses



# OBTAINING YOUR IMMIGRATION DOCUMENTS

- 1. Have a valid passport**
- 2. Apply for your Québec Acceptance Certificate (CAQ)**
- 3. Apply for your study permit**
  - Apply for a co-op work permit (depending on your program)
  - Biometrics
  - Medical exam [depending on your situation](#)
- 4. Send in your passport for your visa (TRV) (depending on your citizenship)**
- 5. Reserve your airline ticket**



# PASSPORT

You must have a valid passport when applying for your CAQ, although your CAQ will be issued based on the length of your program.

However, your study permit and visa will not extend past the expiration date of your passport.

- Evaluate whether you should renew your passport prior to applying for your study permit
- Check with the appropriate government agency in your country
- Pay attention to processing times



# QUÉBEC ACCEPTANCE CERTIFICATE (CAQ)

- The CAQ is issued for a specific level of studies and its validity is based on the typical length of your program
- Required only for studies in Québec

**Cost :** \$120 (subject to change January 1 of each year)

**Processing times:** 20 working days (if your file is complete)

## How to apply

- Apply on the [MIFI website](#) and pay the associated fees
- Prepare your documents
  - Checklist and application form, signed and dated
  - Declaration of financial support (depending on your situation), ÉTS admission letter, financial capacity (depending on your country of origin)
  - Physically sign the declaration form –your signature needs to match the one on your passport!
  - Double check the accuracy of all information!
- Create digital files and save a copy for your records
- Upload all documents to the [Arrima platform](#)

Québec  Certificat d'acceptation du Québec

Séjour temporaire  
No réf. indiv. C2429076  
No Dossier C0004066213

Le présent certificat atteste que le requérant identifié ci-dessous répond aux exigences du Québec relatives aux résidents temporaires dans la catégorie indiquée. En conséquence, les autorités canadiennes sont priées, dans le cadre des normes statutaires applicables, d'accorder au requérant et aux membres de sa famille compris dans sa demande les autorisations appropriées.

Nom à la naissance  
Prénom  
Autre nom Type  
Date de naissance 1985-05-26 Sexe F

Catégorie  
E Etudiant  
Valable du 2007-08-02 Au 2008-11-30

Unité administrative Service aux étudiants étrangers Date d'émission 2007-08-02

Programme ou niveau d'études  
Programme de formation  
Nom de l'employeur  
s/o  
Lieu de traitement  
s/o

Accord conditionnel, BVC de KIEV

Le titulaire de ce certificat doit respecter les conditions relatives à sa délivrance édictées par le Règlement sur la sélection des ressortissants étrangers découlant de la Loi sur l'immigration au Québec (L.R.Q., c.1-0.2).

Nom du fonctionnaire Tram Dang Code C12195  
Signature autorisée

Avis important :

Le présent certificat n'est pas un document d'admission et ne saurait en aucun cas dispenser son titulaire des autorisations requises par le Gouvernement du Canada. Conservez-le cependant avec soin : il pourra vous être demandé au Québec.

Ministère de l'Immigration et des Communautés culturelles 3- REQUÉRANT

# QUÉBEC ACCEPTANCE CERTIFICATE (CAQ)

## A few reminders

- The MIFI will not start processing your application until you have submitted all supporting documents on the Arrima platform.
- You can submit your documents 48 hours after having applied for the CAQ on the MIFI website.
- The 20 working days processing time starts once your documents have been submitted on the Arrima platform.
- **Once you have submitted documents, it is NOT possible to modify them unless the MIFI contacts you ('intent to refuse').**

The screenshot shows the Québec government website. The header is blue with the Québec logo and a search bar. The breadcrumb trail reads: Home > Education > Period of study in Québec > Applying for temporary selection for studies. A left sidebar lists various topics, with 'Applying for temporary selection for studies' highlighted in blue. The main content area has the title 'Applying for temporary selection for studies' and a sub-header 'On this page:'. Below this, a list of steps is provided: Submitting your application, Paying the fees required to process your application, Processing time, Consulting your online file, Decision, and Submitting your application through a representative. A brief introductory paragraph states that to obtain a CAQ for studies, an online application must be submitted.

Québec

Home > Education > Period of study in Québec > Applying for temporary selection for studies

Period of study in Québec

- Advantages of studying in Québec
- Québec education system
- Applying to an educational institution
- Financial assistance for international students
- Obtaining authorizations to study in Québec
- Required conditions
- Applying for temporary selection for studies**
- Online file

## Applying for temporary selection for studies

To obtain a Québec Acceptance Certificate (CAQ) for studies, you must submit an application for temporary selection for studies online.

**On this page:**

- Submitting your application
- Paying the fees required to process your application
- Processing time
- Consulting your online file
- Decision
- Submitting your application through a representative

## CAQ- INTENT TO REFUSE

**If your application is incomplete**, you will receive an *intent to refuse* letter in your online file.

- **60 days** to provide the requested documents
- Make sure you understand what's missing and what the MIFI is asking for
- Not answering correctly will lead to a refusal for the CAQ

## CAQ- APPROVAL

**If your application is approved...**

- You will receive a confirmation letter in your online file with the MIFI
- Use this confirmation letter to apply for your study permit

### **The original CAQ**

- › Sent by mail; bring it with you to Canada
- › If you don't receive the original by mail before coming to Canada, you must request a duplicate upon arrival by calling the MIFI
- › The Registrar's Office must have the original in order to finalize your registration.



# STUDY PERMIT

## Cost

\$150 for the permit + \$85 for biometrics

Processing times vary : [check online](#)

*\*As of December 2022: 9 weeks*

## How to apply

- Apply [online](#) or through a [visa application centre](#)
- Pay the associated fees
- Prepare your documents. Essentially the same as those for applying for the CAQ, but you will have a personalized checklist based on how you answer questions

**IMPORTANT** – Check the [specific application requirements](#) for the visa office in your region. You may need to include additional documents (ex. : police certificate).

Immigration Canada Immigration Canada

CANADA

PERMIS D'ETUDES

GENRE DE CAS : 30

DOC. DE VOYAGE : PASSEPORT

CAUTIONNEMENT : NON

ETABLISSEMENT : UNIV. DU QUEBEC A MONTREAL

DOMAINE D'ETUDES : COMMUNICATION

DROITS EXIGIBLES : FPA

CONDITIONS:

1. INTERDICTION D'EXERCER UN EMPLOI AU CANADA, A MOINS D'AVOIR UNE AUTORISATION.
2. OBLIGATION DE SUIVRE UN COURS A L'UNIVERSITE, COLLEGE OU AUTRE ETABLISSEMENT PRECISE PAR L'AGENT D'IMMIGRATION.
3. DOIT QUITTER LE CANADA AU PLUS TARD LE 01 AOU 2005

SURNAME, GIVEN NAMES - NOM DE FAMILLE, PRENOMS : VERONIQUE DANIE

BIRTH DATE - DATE DE NAISSANCE : 23 JAN 1982

SEX - SEXE : FEMININ

COUNTRY OF BIRTH - PAYS DE NAISSANCE : FRANCE

COUNTRY OF CITIZENSHIP - CITOYEN DE : FRANCE

OFF. FILE NO. - N° DE RÉF. DU BUREAU : 54

CLIENT ID. - ID DU CLIENT : 5

DATE SIGNED - SIGNÉ LE : 25 AOU 2004

VALID UNTIL - DATE D'EXPIRATION : 01 AOU 2005

EXT. NO. - CODE PROROG. : 00

OBSERVATIONS : \*\*\*\*\*

CECI N'AUTORISE PAS LA RENTREE.

CIC: P.E. TRUDEAU 2476

Canada

THIS DOCUMENT IS THE PROPERTY OF THE GOVERNMENT OF CANADA  
LE PRÉSENT DOCUMENT EST LA PROPRIÉTÉ DU GOUVERNEMENT DU CANADA

IMM 1442 (03-2003) B



A man with short dark hair and a beard, wearing a light pink hoodie and grey pants, is sitting on red stadium-style seats. He is looking at a laptop screen and has earbuds in. The background shows large windows and a white pillar.

# APPLY ONLINE

**Step 1 :** [Sign in to your IRCC secure account](#) by clicking on the GCKey option or the Sign-In Partner option.

**Step 2 :** Click on the *Apply to Come to Canada* link.

**Step 3 :** The system will guide you through a series of questions in order to determine the documents you need to present as part of your application.

## Find out if you're eligible to apply

What would you like to do in Canada? *(required)* ?

Study

How long are you planning to stay in Canada? *(required)*

Temporarily - more than 6 months

**Step 4 :** At the end of the questionnaire, you will need to upload your supporting documents and include ÉTS' DLI number: **EEDO19359201210**.

**Step 5 :** Within 24 hours of having applied, you will receive a confirmation in the *Messages* section of your MyCIC account.

# CO-OP WORK PERMIT

## Find out if you're eligible to apply

Are you an exchange student? *(required)* ?

No

Is work an essential component of your studies? *(required)* ?

Yes

**Bachelor's students:** Upload your admissions letter

**Master's with project :** Upload your admissions letter (page 2 mentions the internship possibility)

Answer yes to the question « Is work an essential component of your studies? »

**Other programs (DESS, Master's with thesis, PhD) –** Co-op is not part of your program

# BIOMETRICS

The vast majority of international students (exception: those from the United States) will have to provide their biometrics as part of their study permit application.

Find out if you have to provide your biometrics on the [IRCC website](#).

## Procedure

- You will receive an instruction letter in your MyCIC account a few hours after having applied for your study permit
- [Make an appointment](#) at a visa application centre
- Pay the \$85 fee unless you already paid it as part of your study permit application

***Important*** - *Your study permit application will not be approved until you have provided your biometrics.*

**Validity** : 10 years

# MEDICAL EXAM

## **Who needs a medical exam?**

If you will be studying in Canada for longer than 6 months and have lived in a [designated country or territory](#) for a period of 6 consecutive months during the previous year.

## **Who can administer the exam?**

You must consult a doctor who is on [IRCC's designated list](#).

## **When?**

You can have your medical exam done prior to applying for your study permit, or afterwards. If afterwards, you will receive instructions from IRCC.

## **Cost?**

Varies depending on your country

## **And afterwards?**

The doctor will forward the results directly to IRCC

## **Validity?**

12 months

Visit the [IRCC website](#) for more information.

# EXPLANATION LETTER

We recommend that you include an [explanation letter](#) with your study permit application. This letter should explain your plan of study, why you wish to study at ÉTS and in Canada, the financial resources at your disposition and prove that you are a [bona fide student](#).

Visa Office, Canadian Embassy  
ADDRESS

DATE

Dear Sir or Madam,

I have been accepted to the XYZ program at École de technologie supérieure (ÉTS) in Montréal starting in the (fall/winter/summer) (YEAR) session which starts on (DATE – refer to the academic calendar).

## Program of study

*It is important to demonstrate that your choice of program of study is coherent with your previous studies and goals, and to be able to convince the agent that your program is not simply a pretext to come to Canada. Try to answer the following questions in your letter.*

- Why do you wish to study in Canada in the program to which you have been admitted?
- Describe your academic plans and goals in relation to previous studies.
- Why are you not choosing to study in this field in your country of origin/residence?
- Have you researched similar programs in your country of origin/residence?
- If it's been over two years since you were a full-time student, include a copy of your C.V.

## Opportunities in your country of origin

*You should mention all the different contributing factors that would lead you to return to your country of origin/residence after having completed your studies. Ideally, you should include supporting documents. Try to answer the following questions in your letter.*

- How will completing this program of study improve your job opportunities in your country of origin/residence?
- What are your career goals?
- What ties do you have with your country of origin/residence? (ex: home ownership, business, family, spouse, children, job perspectives, etc.)

## Travel history/Family living abroad

*Depending on your situation, you should mention your family living abroad and be able to convince the agent that your goal is not simply to join them. The objective should also be to demonstrate that you*

*have a proven travel history and have returned to your country of origin. Try to answer the following questions.*

- Have you traveled outside of your country of origin?
- Have you ever been granted an entry visa to a Western country?
- Do you have family members who have traveled to Europe or North America and who returned to your home country?
- Do you have family who live on a permanent basis in Canada or the United States?

## Financial capacity

*You will need to demonstrate that you have the financial means to support yourself and any accompanying family members during your studies. This includes living expenses (approximately \$14,000 CDN per year for one person), health insurance, cost of your airline ticket to and from your country of origin and your tuition fees (variable, depending on your country of origin and your program of study). Try to answer the following questions.*

- Mention the tuition fees at ÉTS : <https://www.etsmtl.ca/en/Studies/tuition-fees-ets>
- If you are receiving the exemption for additional fees as a PhD student at ÉTS, include the confirmation letter available in your MonETS portal
- Mention that you are aware of the cost of living in Quebec/Canada – <http://www.immigration-quebec.gouv.qc.ca/en/immigrate-settle/students/obtaining-authorizations/requirements/financial-capacity.html>
- Provide the total of the financial resources at your disposition
- Explain the source of the resources
- If someone else is assuming responsibility for your costs, explain your relationship

Thank you for your consideration.

Sincerely,

First name LAST NAME

ADDRESS



# FINANCIAL CAPACITY AND RESOURCES

The government will verify that you have the financial resources necessary for studying in Canada. For the [majority of students](#), this evaluation will take place when applying for the study permit rather than for the CAQ.

You must demonstrate your financial capacity for the first year of your studies, regardless of the length of your program. However, **the visa agent must also be convinced that you will continue to have sufficient financial resources for the duration of your program.**

## Your financial resources must cover :

- Living expenses
  - \$13,481 for a single adult / \$19,773 for two adults in 2022 (details on the [MIFI website](#))
- Annual tuition fees (see [ÉTS website](#))
  - Vary depending on your program (ex: \$18,930 for the Master's program in 2022-2023)
- Health & hospitalization insurance
  - \$900 / year for Desjardins; free if covered by the RAMQ
- Transportation (return airline ticket)
  - Varies depending on your country of origin
- Costs associated with getting settled in Montréal
  - \$500

## Living expenses

Living expenses cover the expenses of daily life in Québec.

The following are the amounts, in Canadian dollars, that you must have between January 1 and December 31, 2022. They may vary depending on the age and number of people included in your application:

- One person under the age of 18: \$6,742
- One person aged 18 and over: \$13,481
- Two people aged 18 and over: \$19,773
- Two people aged 18 and over and one person under the age of 18: \$22,149
- Two people aged 18 and over and two people under the age of 18: \$23,905

**Example:** An Iranian student at the Master's degree level must have a minimum of **\$35,000** in funds for the first year.

# FINANCIAL CAPACITY AND RESOURCES

## Types of documents to submit

- Official confirmation of a scholarship
- Bank letter (see the MIFI [website](#) or use the model available through your visa application centre)
- Bank statements from the previous 4 months
- Proof of a student loan
- Guaranteed Investment Certificate if applying through the Student Direct Stream
- Proof that you have already paid tuition fees and/or lodging;
- Proof of a Canadian bank account if you have already opened an account and transferred funds

## If another person is supporting you financially

- This person will need to sign the declaration of financial support, provide their financial information and explain their relationship to you
- MIFI: [Declaration of financial support](#)

*Make sure you check the requirements for the [visa application centre](#) for your region, as you may have to provide additional documents.*

## SAMPLE OF A BANK LETTER

(on Bank letterhead)

### CERTIFICATE

We, the undersigned (bank's name and contact information), certify that our client, Mr. (first name and last name) [our client, Ms (first name and last name)], holds an account at our institution with a current balance of \_\_\_\_\_ (specify currency). We consider that this person has sufficient financial resources to pay all of the costs related to the studies in Québec of \_\_\_\_\_ (student's first name and last name), including:

- the transportation costs (round-trip from/to country of origin);
- the settlement costs for the first year (costs estimated at \$500 CAD);

and for the entire duration of the student's program of studies in Québec, which will be: \_\_\_\_\_:

- the living expenses (to determine the minimum required, consult the page [www.immigration-quebec.gouv.qc.ca/financial-capacity-studies](http://www.immigration-quebec.gouv.qc.ca/financial-capacity-studies));
- as well as the annual tuition fees in the amount of \_\_\_\_\_.

Signed in \_\_\_\_\_ on \_\_\_\_\_  
(City and country or territory)

# STUDY PERMIT APPROVAL

- Introduction letter available in your online MonCIC account.
- The actual study permit will be issued by the border agent upon arrival in Canada, if you meet the entry conditions.
- The temporary resident visa (TRV) or electronic travel authorization (eTA) are issued at the same time as the introduction letter.

## **Visa or eTA**

Depending on your citizenship, [find out if you need a visa or eTA](#) to enter Canada.

## **Electronic travel authorization - [eTA](#)**

- For students who are exempt from obtaining a visa
- Issued automatically with the study permit
- Valid for 5 years, or when your passport expires (if earlier)

## **Temporary resident visa - [TRV](#)**

- Instructions sent to you when you receive the introduction letter for the study permit
- Validity: same as the study permit, or when your passport expires (if earlier)

# WHEN SHOULD I ARRIVE IN CANADA?

**Students should be present as of the first day of the session (see [academic calendar](#)).**

*Exception: New PhD students can arrive up until the 10th week*

- **The summer session starts on May 3rd, 2023.**
- Plan to arrive 3 or 4 weeks before the start of the session in order to get settled in Montreal and attend orientation activities for new students.
- Orientation for new students usually takes place during the week preceding the start of the session (invitations to come).

## **Important reminders**

- Arriving too early may make the border agent doubt your intentions. You are NOT authorized to work prior to day 1 of the session!
- Due to the pandemic, it is essential that you are able to demonstrate the reasons for your trip and that you are a bona fide student (ex. : proof of financial capacity). Make sure that you know how to log in to your MonETS student portal.
- All information related to the pandemic and travel restrictions is subject to change. It is your responsibility to check the [ÉTS website](#) and the [Canadian government website](#).

# STUDY PERMIT REFUSAL

IRCC either approves or refuses your application. If your application is incomplete or contains errors, it will be refused.

## Main reasons for refusal...

1. « *You have not convinced the agent that you will return to your country of origin* »
2. Insufficient financial resources
3. Weak ties to country of origin

Refusal rates are high for certain countries and regions. Keep this in mind and carefully prepare your application!

Please visit our [website](#) for information on study permit refusals.

Top 25 Source Countries: Study Permit Refusal  
Rates January 1 to May 31, 2019

	Refusal Rate
India	36%
People's Republic of China	15%
Nigeria	81%
Iran	48%
Socialist Republic of Vietnam	55%
Korea, Republic of	4%
Brazil	18%
Algeria	86%
Philippines	40%
France	10%
Bangladesh	67%
Federal Republic of Cameroon	82%
Colombia	25%
Mexico	22%
Japan	4%
United States of America	14%
Pakistan	81%
Congo, Democratic Republic of the	75%
Nepal	79%
Turkey	29%
Senegal	71%
Morocco	51%
Ghana	62%
Taiwan	10%
Kenya	70%



# DEFERRING YOUR ADMISSION

You will need to defer your admission if you won't be able to get your study permit on time for the start of the session (or in the case of new PhD students, up through the 10th week of the first session).

ÉTS allows students to defer their admission up to 2 times for a maximum of 1 year.

- How : go to the [Omnivox platform](#)
- Processing times : several days or up to a week depending on the time of year
- Deadline : Prior to the end of the 2<sup>nd</sup> week of the session, otherwise your file will be closed.

## **Validity of your immigration documents in the case of deferral**

- If you haven't yet applied for your immigration documents, wait for the new admission letter prior to applying
- Study permit : You don't have to apply for a new study permit (see *section E* on deferred admission the [IRCC website](#))
- CAQ: As of November 2022, you do not need to apply for a new CAQ if you are postponing the start of your program of study to the following semester. However, in all other cases, you must [apply for a new CAQ](#).

**IMPORTANT** – If you defer your admission after having arrived in Canada, make sure you continue to respect the [conditions of your study permit](#).



Le génie pour l'industrie

ÉCOLE DE  
TECHNOLOGIE  
SUPÉRIEURE

Université du Québec

ets  
mtl  
.ca

# WE LOOK FORWARD TO SEEING YOU AT ÉTS!

## Questions?

- Write to us at [international@etsmtl.ca](mailto:international@etsmtl.ca)
- Make an online or in-person appointment with one of our advisors

